

Oregon Transfer Module

A state-approved Transcription Notation
(not a degree or certificate)

For students intending to transfer within a year to an Oregon University System institution, this transcript notation ensures the 45 credits of specific general education requirements and electives will be accepted at any state institution, and ensures sophomore status for registration purposes. Upon transfer, the receiving institution may specify additional course work required for a major or for degree requirements or to make up the difference between the Transfer Module and the institution's total General Education requirements.

Any student holding an Oregon Transfer Module that conforms to the guidelines below will have met the requirements for the Transfer Module at any Oregon community college or institution in the Oregon University System. Upon transfer, the receiving institution may specify additional course work that is required for a major

or for degree requirements or to make up the difference between the Transfer Module and the institution's total General Education requirements. Oregon Transfer Module credits also may not match program requirements in the receiving school. Students are encouraged to meet with a counselor or advisor for planning their courses. The Oregon Transfer Module includes 45 credits of course work, equivalent to 3 academic quarters.

I. Foundational Skills

Writing

Two courses of college-level composition (WR 121, WR 122, WR 123, or WR 227)

Oral Communications

One course of fundamentals of speech or communication (SP 100, SP 111 or SP 112)

Mathematics

One course of college-level mathematics, for which at least MTH 095 is a prerequisite (MTH 105 or higher)

Note: Foundational Skills are open to demonstration of proficiency. For information on waiver testing or credit for prior learning, contact a counselor or advisor.

II. Discipline Studies (must be at least 3 credits each)

Arts and Letters

3 courses from approved list, page 36-37

Social Sciences

3 courses from approved list, pages 37-38

Science/Math/Computer Science

3 courses from the approved list on pages 38 including at least one biological or physical science with a lab

III. Additional Requirements

Electives As required to bring the total credits to 45. Courses must be from the Introduction to Disciplines areas (Arts and Letters, Social

Sciences, or Science/Math/Computer Science). Grades All courses must have a grade of "C-" or better. Students must have a minimum cumulative GPA of 2.0 at the time the module is posted to the students transcript.

Developmental Courses Courses that are designed to prepare students for college transfer courses are not applicable to the Oregon Transfer Module.

Notes and Limitations

When choosing courses in science and mathematics, students/advisors should check specific requirements at receiving schools. Courses that include a lab component, or that deal with specific subjects, may be required for majors or degrees.

All Oregon community colleges and Oregon University System institutions will offer students the opportunity to complete an Oregon Transfer Module and the OTM designation will be posted on the transcript by the issuing institution upon request. Regionally accredited private colleges and universities within the state may also offer and issue Transfer Modules, which will be accepted at any Oregon public college or university.

Transfer

Planning to Transfer

Lane Community College offers courses for students who wish to pursue a four-year degree at a public or private college or university. A student who attends Lane can complete lower division general education requirements of the four-year colleges and begin work on the requirements for a specific major. The advantages of beginning college studies at Lane include small classes, lower costs, individual help from instructors, and an opportunity to improve writing, reading, math, and study skills.

General education and graduation requirements for specific majors vary among colleges and universities. Lane's Counseling and Advising Center, a complete resource for students who plan to transfer credit from Lane, has information on colleges and universities and the degree programs they offer. Counselors and advisors are available to help students with academic planning to ensure that course work is appropriate for programs at the four-year colleges they plan to attend. In addition, Counseling offers several transfer workshops each term to help students obtain up-to-date transfer information.

Planning is important because it helps students prepare for further studies in their programs. For instance, it may be important that a student begin mathematics studies as early as possible. For certain majors, students need to be attending the four-year school after the first year of study because specific major requirements are part of the second-year curriculum. Students who have taken advantage of Lane's advising opportunities have a smooth transfer process and continue on to complete their bachelor's degrees. In addition to information presented here, please be sure to consult with a counselor or advisor.

Students who have a major in mind, and also want to optimize the amount of coursework that will count toward it, should work closely with an academic adviser and make use of the ATLAS system when designing their degrees. General transfer information is available at ous.edu/stucoun/transfer/planning.

For students intending to become teachers, specific recommendations on structuring their AAOT degrees are given at: How to become an Oregon Teacher, ous.edu/stucoun/prospstu/tached

Second Language Requirement for Admission For transfer students graduating from high school in 1997 and thereafter, the Oregon University System has a second language admission requirement: two terms of a college-level second language with an average grade of C- or above, OR two years of the same high school-level second language with an average grade of C- or above, OR satisfactory performance on an approved second language proficiency. Demonstrated proficiency in American Sign Language meets this second language admission requirement.

Direct Transfer This option is for any student who has selected a transfer school, major and degree and who wishes to satisfy the specific requirements for that college or university. It is especially important that a student who chooses this option works closely with a counselor or advisor at Lane. Direct transfer does not qualify for federal financial aid.

Each student planning to transfer must learn the program requirements of the intended transfer school. Transfer requirements change often. Students should periodically contact Counseling for academic advising and to learn of any possible changes in a program.

Dual Enrollment Program Lane Community College and University of Oregon Students may take advantage of this agreement between the two institutions to take classes concurrently. Students must be admitted to both institutions and complete an additional application insert that is available at the Admissions Office at the UO and in the Counseling/Advising Center at Lane.

Dual Enrollment admission will allow students to use financial aid to take courses at both campuses. For students with 0-89 eligible credits, the financial aid award is administered by Lane; for students with 90 or more eligible credits, the financial aid award is administered by the University of Oregon.

Degree Partnership Program (DPP) Lane Community College and Oregon State University Students can be jointly admitted and enrolled at Lane and OSU. Students must be admitted to both institutions and complete an additional application for DPP available through OSU.

DPP will allow students to use financial aid to take courses at both campuses. For students with 0-89 eligible credits, the financial aid reward is administered by Lane; for students with 90 or more eligible credits, the financial aid is administered by OSU.

Degrees

For information about degrees and limitations, see pages 47.

Transfer Majors Students can begin preparing for many careers at Lane. The following is a list of majors and the counselor/advisor for Lane courses that may transfer to a university in the Oregon University System. (Not all majors are offered at every university.)

Major	Counselor/Academic Advisor
Agriculture	Debby Ganser/Deidre Lyons
Anthropology.....	Anthony Hampton/Cindy Lott
Architecture	Christina Salter
Area and Ethnic Studies	Anthony Hampton/Cindy Lott
Art	Christina Salter
Biology	Debby Ganser/Deidre Lyons
Business Administration	Marva Solomon/Deb Hupcey
Chemistry	Debby Ganser/Deidre Lyons
Computer and Information Sciences	Debby Ganser/Deidre Lyons
Criminal Justice.....	Anthony Hampton/Cindy Lott
Dance.....	Christina Salter
Dental Hygiene	See Counseling Dept.
Dentistry	Debby Ganser/Deidre Lyons
Drama, see Theatre Arts	
Economics.....	Anthony Hampton/Cindy Lott
Elementary Education.....	Marva Solomon/Deb Hupcey
Engineering; Engineering Tech.	Debby Ganser/Deidre Lyons
English.....	Anthony Hampton/Cindy Lott
Environmental Sciences.....	Debby Ganser/Deidre Lyons
Exercise Sci/Movement	See Counseling Dept.
Foreign Languages	Anthony Hampton/Cindy Lott
Forestry	Debby Ganser/Deidre Lyons
General Physical Science	Debby Ganser/Deidre Lyons
General Social Science	Anthony Hampton/Cindy Lott
Geographic Information Science.....	Anthony Hampton/Cindy Lott
Geography	Anthony Hampton/Cindy Lott
Geology	Debby Ganser/Deidre Lyons
Health and Health Education; Health Care Administration.....	See Counseling Dept.
History	Anthony Hampton/Cindy Lott
Home Economics	See Counseling Dept.
Hotel, Restaurant and Tourism Management.....	Carolyn Litty/Claudia Riumallo
Journalism.....	Christina Salter
Law (pre-professional).....	Anthony Hampton/Cindy Lott
Life Sciences (biology, botany, zoology)	Debby Ganser/Deidre Lyons
Literature (English).....	Anthony Hampton/Cindy Lott
Mathematics	Debby Ganser/Deidre Lyons
Medicine (pre-professional)	Debby Ganser/Deidre Lyons
Medical Technology (pre-professional)	Debby Ganser/Deidre Lyons
Music	Christina Salter
Nursing (four-year degree)	See Counseling Department
Occupational Therapy (pre-professional)	Debby Ganser/Deidre Lyons

Performing Arts (dance, music, theatre).....	Christina Salter
Pharmacy (pre-professional).....	Debby Ganser/Deidre Lyons
Philosophy	Anthony Hampton/Cindy Lott
Physical Education	See Counseling Dept.
Physical Therapy (pre-professional program)	Debby Ganser/Deidre Lyons
Physics.....	Debby Ganser/Deidre Lyons
Political Science.....	Anthony Hampton/Cindy Lott
Psychology.....	Anthony Hampton/Cindy Lott
Public Administration	Anthony Hampton/Cindy Lott
Recreation	See Counseling Dept.
Religion	Anthony Hampton/Cindy Lott
Secondary Education.....	Counseling Staff
Social Science.....	Anthony Hampton/Cindy Lott
Sociology	Anthony Hampton/Cindy Lott
Speech.....	Anthony Hampton/Cindy Lott
Sustainability	Carolyn Litty/Claudia Riumallo
Theatre Arts	Christina Salter
Veterinary Medicine (pre-professional program)	Debby Ganser/Deidre Lyons

Transfer Hotline If a student has a problem in transferring classes to an Oregon University System institution, the student should first try to resolve it with his or her advisor. If the problem cannot be solved at that point, the student may call the Transfer Problem Hotline at the Oregon Department of Education for additional help. The hotline number is 541.378.8609.

Counselors for “Undeclared” Students A counselor is assigned to each academic department and to each student who is undecided about or is exploring a major. Students can receive guidance in taking initial courses, using career center resources, and setting educational goals.

Schedules for Undeclared counselors and academic advisors are available by calling 541.463.3200 and also can be found along with online academic advising resources by going to Lane’s Moodle site at classes.lanecc.edu, choose Academic Advising, and Undeclared.