

February 27, 2013

To whom it may concern,

It is with pleasure that I write this letter of recommendation for Regine Childs. I had the rewarding opportunity to work with Regine during the 2003-4 academic year at Lane Community College, where she served in the role of testing lab coordinator for the social science department.

My position at that time involved technology support, in addition to my teaching duties, and our monumental task was to equip and institute a brand new testing lab for students enrolled in all of our department's classes. The building has just been remodeled, both written and computer testing services had been combined into a single location and coordinator position, and we had just switched from a mainframe computer system to an internet-based software solution. Needless to say, Regine arrived on the job during a tumultuous, stressful, and demanding time period, but she handled every situation with professionalism and grace. Moreover, practices and procedures she developed for this new situation have continued to this very day. The lab she established is even bigger, better, and serves many more students because of meticulous planning on Regine's part.

Regine is conscientious about her performance, displays a commendable work ethic, and is always willing and able to handle a new challenge. I admired her "roll up your sleeves" to get the job done attitude. That first year, she physically moved desks and chairs into the new space, unpacked boxes with new computer equipment, crawled underneath furniture to connect numerous wires and cables, and a variety of other technical tasks that were clearly not in the official list of duties on her job description. I believe the largest challenge that year was training college instructors how to use a new software system for student evaluation. Having attempted to train colleagues myself, especially in computer use, I knew the successful results experienced by department members was largely due to Regine's patience and persistence.

For selfish reasons, I was sad to see Regine leave the position, but as a classroom instructor myself, I knew she had wanted to be in the classroom, and that rare opportunity presented itself that following academic year. Since that time, she has served as a math instructor, among other teacher duties, and after nearly a decade, has decided to return to school to pursue an advanced degree.

I consider Regine Childs to be a prime candidate for success in her continuing education and expect that she will remain in the field of education. We certainly need to keep individuals of her high caliber in the profession. I recommend her without reservation. She has demonstrated the qualities of a true collegian and should be considered a preferred candidate for your consideration.

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